

Student - Parent Acknowledgment
Extra-Curricular Activities Eligibility
Clarksville Community School

This acknowledgment sheet will be signed only once during the school year. When the student and the parent sign and return this sheet to the high school office, it will be considered as their acknowledgment that they have received a copy of the rules, have read and understand the rules, and agree to abide by the rules.

Each coach will be expected to reinforce and remind student participants of the rule during the year.

We acknowledge that we have read the rules as written on the attached copy and agree to adhere to the rule. We also understand the penalties which may be involved in breaking parts or the entire rule.

Please sign and date.

_____ (STUDENT)	_____ (PARENT)
_____ (DATE)	

This form must be returned to the office of the high school principal before you are allowed to compete in any extra-curricular activities.

Clarksville Community School District
Standards of Conduct for Participation
in Extra-Curricular and Co-Curricular Activities

It is the feeling of those concerned with the development of the youth of Clarksville, that membership and participation in extra-curricular activities can have a very positive effect in the development of constructive attitudes for future citizenship.

Clarksville Community School recognizes that rules and regulations concerning the conduct of the student body will vary with the times and mores of the community. It is our belief that the individual family should be the guiding influence and determinant of student behavior. It is the policy of the school district that participation in any extra-curricular and co-curricular activities is a privilege. Therefore, certain areas of conduct shall be deemed inappropriate to the generally accepted standards subscribed to by the district.

The Clarksville Junior and Senior High School will enforce the following policies and procedures relative to standards for participation in extra-curricular and co-curricular activities throughout the calendar year, both in and out of school.

These activities include the following: football, volleyball, basketball, wrestling, track, baseball, softball, golf, drill team, plays, musicals, band, chorus, speech, drama, National Honor Society, student council, cheerleading and any other school sponsored activity.

RULES OF CONDUCT

Any student who admits to or is found guilty of a violation of any local, state, or federal law, (other than any municipal curfew or traffic ordinance) shall be ineligible to represent the school in any performances, scheduled contest, program or trip until reinstated by the principal or activity director and sponsoring teacher/coach. The offense shall be the same for drug, alcohol, and tobacco offenses. Students whose habit and conduct in and out of school, during both the school year and summer, which are not consistent with the ideals, principles, and standards of the school district, shall be declared ineligible. Students are governed by the good conduct policy 24 hours a day, 365 days a year.

Students violating the Good Conduct Policy have the opportunity to voluntarily participate in the Clarksville Community School STRIDE (Students Taking Responsibility In Disciplinary Efforts) Program. The STRIDE Program offers the student and his/her parents the chance to take some positive, helping steps in addressing the student's disciplinary problem, while simultaneously reducing the penalty. The student and his/her parents will meet with the guidance counselor and attempt to identify an intervention program that will be best suited for the student's individual needs; other consultants may be utilized on an as-needed basis. The student and his/her parents will then submit a written proposal for an intervention program to the activities council (except for the fifth offense), who will either accept, reject, or modify the proposal; the council may request that the student/parents resubmit the proposal if they are not satisfied with the original proposal. If accepted, the student will receive the corresponding penalty reductions described in each offense. The student will be required to successfully complete the program no matter how much time it takes; if the student drops out of the program, the full penalty will be applied. The proposal may include community service and restitution of damages.

METHODS OF DETERMINING GUILT

A student is found guilty if:

1. Found so by a court of law;
2. Admits to a violation of the Good Conduct Policy;
3. Witnessed breaking these rules by one or more staff members;
4. Accused upon signed, sworn testimony of one or more citizens of the community and the admission of the student. This sworn statement must be made in writing and submitted to the building principal's office within thirty days of said violation. If accused claims innocence, the case will be heard by the activities council who will determine guilt or sustain innocence;
5. Found so by the building principal, exercising reasonable judgment based on information received from reliable sources and subject to a complete and thorough investigation of a given situation.

DUE PROCESS

The due process provided a student in the event of a suspension shall be provided a student who is charged with violating the Good Conduct Policy. The minimal due process procedures include the right of the student to:

- A. Be given oral and/or written notice of the charge;
- B. Be given the opportunity to admit or deny such charges;
- C. Be given an explanation of the evidence against the student if he/she denies the charge;
- D. Be given an opportunity to explain the situation.

APPEAL PROCESS

A student may appeal the declaration of ineligibility or penalty imposed by the building principal. Such appeal shall be made in writing to the principal within three (3) school days after the declaration or penalty.

- A. The principal will refer all appeals to the activities council for consideration.
- B. At the hearing, the student may be accompanied by his/her parents or by any other advisor of his/her choice.
- C. The student may respond to the charge orally or in writing. The response may admit or deny the allegations of the charge in whole or in part. The student may also offer any explanation of comment that he/she believes relevant and appropriate. Each party at the hearing may introduce evidence, witnesses to testify, or statements in writing; and the student may testify in his/her behalf.
- E. Provisions shall be made either for a written record or for a verbatim record in the form of a tape recording of the hearing. The complaint, the student's response, the transcript of record, and all other papers in the proceeding except the final disposition of the case, shall be for use only in the proceeding and in the internal processes of the school district.
- F. The activities council shall consider all relevant evidence introduced at the hearing and make its finding within five (5) school days after the date of hearing. The decision shall be made in writing and will summarize the evidence upon which the council reached its decision. The activities council may either amend or confirm the penalty imposed by the building principal.
- G. The decision of the activities council may be appealed to the Board of Education by written notice to the superintendent of schools, within five (5) days of the receipt of the activity council's decision. The appeal to the board shall specify the reasons for the appeal and all supporting information and

facts. The same procedure used in the first hearing will be used in the appeal to the board. The board hearing will be held as soon as reasonably practical. The board's finding shall be summarized in writing and delivered within five (5) days of the hearing. The decision of the board shall be final.

The student will remain under suspension during the appeal process.

If a student commits more than four offenses in a calendar year, the decision regarding penalties will be declared by the activities council. The activities council consists of the building principal, guidance counselor, athletic director, and two faculty members appointed by the superintendent (one a coach, the other a non-coach), and any other consultant deemed necessary by the council. The decision could result in permanent suspension of the student from all extra-curricular/co-curricular activities for the remainder of his/her junior high or senior high career.

CONSEQUENCES FOR INDIVIDUALS WHO PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES

First Offense:	Suspension from the next one-third (1/3) of all events/contests for which they would normally be eligible.
Second Offense:	Suspension from the next two-thirds (2/3) of all events/contests for which they would normally be eligible.
Third Offense:	Six (6) months suspension from all extra-curricular/co-curricular activities from the date the building principal learns of the offense.
Fourth Offense:	Permanent suspension from all extra-curricular/co-curricular activities. STRIDE Program available.
Fifth Offense:	Permanent suspension from all extra-curricular/co-curricular activities for remainder of junior high or senior high career.

Should the participant choose to "Work-Off" the ineligibility by going out for a sport, they must start at the beginning of the season and complete the entire season to be counted. Participants may not enter the sport after the season has started and may not drop out after the penalty period has elapsed.

STRIDE PROGRAM AVAILABILITY

First Offense:	Ineligible students may have their penalty reduced by one-third (1/3) if they voluntarily enroll in a substance abuse evaluation program, and/or some other program designed to meet the student's needs. The student and his/her parents will submit a written proposal to the activities council describing the nature and intent of the program. If accepted, the student will be required to successfully complete the program no matter how long it takes. Failure to complete the program will result in the full penalty being applied. All costs of the program, including transportation, will be borne by the student.
Second Offense:	Ineligible students may have their penalty reduced by one-third (1/3) by following similar procedures as those described in the above paragraph. Second offender's proposals must include one parent accompaniment to each session of substance abuse classes. If the parent does not attend all classes with the ineligible student, the full penalty will be applied to ineligible student.
Third Offense:	Ineligible students may have their penalty reduced by one-half (1/2) by following similar procedures as those described in the first offense. A more intensive program than that of the second offense will be required by the activities council.

Fourth Offense: Ineligible students may have their offense reduced to third offense level (without third offense penalty) by submitting an extensive rehabilitation proposal to the activities council which will minimally include completion of a substance abuse program at a state accredited facility for no less than thirty (30) days.

CONSEQUENCES FOR INDIVIDUALS WHO DO NOT PARTICIPATE IN EXTRA-CURRICULAR ACTIVITIES

First Offense: Students who violate the Good Conduct Policy and report the violations to the administration / counselor / athletic director within 24 hours of the violation and complete 24 hours of community service will be banned from checking out of study halls and attending school events for two weeks. If the student does not complete the community service or report the violation within 24 hours, the penalty will be for four (4) weeks.

Second Offense: Students will complete fifty (50) hours of community service, be banned from checking out of study hall and attending school activities for four (4) calendar weeks if violation is reported within 24 hours. If not reported with 24 hours or community service is not completed, penalty will be for nine (9) calendar weeks.

Third Offense: Students will be banned from checking out of study halls or attending school activities for six (6) months, commencing from the date the building principal learns of the violation.

Fourth Offense: Student may have permanent suspension from attending school activities reduced to third level by following similar procedures to those outlined in the fourth offense for those participating in extra-curricular activities. Refusal to meet the conditions will result in permanent suspension.

Fifth Offense: Permanent suspension from attending all school activities for the remainder of Junior High or Senior High career.

CONSEQUENCES FOR STUDENTS WHO PARTICIPATE IN ONLY ONE ACTIVITY

Participants involved in one-event activities only, such as drama, plays, speech contest, music contest, and drill team contest, who violate the Good Conduct Policy for the first time, will attend education classes plus complete 50 hours of community service. The individual must contact the administration/counselor/athletic director within 24 hours. This is for first offenders only. All offenses thereafter will fall under the participant penalty schedule.

Grade Provision: Any student suspended from participation in co-curricular activities will miss all contests/performances for the duration of the suspension, unless that contest(s) or performance(s) is required as an integral part of a student's grade; then the student will participate in only that part of there performance(s)/contest(s) necessary to meet the minimum grading standards.

Practice Requirement: Students suspended from participating in co-curricular activities because of a violation of the Good Conduct Policy are required to attend practice during the period of suspension. Regular attendance and demonstration of the proper attitude (as determined by the activity director) at practice are important factors in regaining eligibility. Students, who, because of the length of their suspension, have no opportunity to perform in another event/contest for the remainder of the season, will not be required to attend practice.

Reinstatement of eligibility may depend upon a decision by the building principal, athletic director, and activity director; if suspension requirements have not been met, they may extend the length of the suspension.

A student not involved in an activity at the time of a violation occurs will begin serving their suspension at the start of the next activity they participate in. If an activity ends before a suspension is completed, the student will serve the remainder of the suspension in the next activity in which they participate. Students and parents are reminded that the Good Conduct Policy applies year around.

Students cannot serve their ineligibility by going out for an activity once the season has started (first/contest/event).

GENERAL STATEMENTS

Coaches and sponsors may institute greater punishments as they see fit.

Students may contact the principal, guidance counselor, or athletic director.

This policy applies to students in grades 7-8 also. Students begin anew when they enter grades 9 - 12.

SUBSTANCE ABUSE EDUCATION CENTERS

1. Northeast Iowa Council on Substance Abuse, Waterloo, Iowa.
2. Cedar Valley Mental Health Center, Waverly, Iowa.
3. Hope House, Charles City and Waverly, Iowa.
4. Allen Memorial Hospital, Waterloo, Iowa.